

September 16, 2019

A City Council workshop and regular meeting was held on the above date in the City Council Chamber, 100 South Houston Avenue with all officers and members were present.

Mayor Anderle called the workshop to order at 5:30 p.m.

Bob Lane and Brian Waffles, representing E3, presented a Power Point presentation on energy efficient changes that would save enough money to pay for the upgrades within 12 years. Once Council decides whether to proceed, action would be taken for request for qualification and project development agreement. Once scope of project and price finalized, funding would be secured. Construction would begin once a second vote from the Council is received. Project would likely begin in three to four months after the contract is signed and the construction timeline is based on the scope of the project.

City Manager JRhett Parker presented his report. The following departmental reports were given:

- Street Supervisor Craig Arnold reported working on storm drains and drainage ditches. Repaired street at 12<sup>th</sup> Street and Houston Avenue. Started repairing cut sheets for the water department repairs. Repaired park equipment and trimmed trees at Orchard Park. Council Member Goza asked about the hole repair on West 6<sup>th</sup> Street. Utilities Director Jerald Brunson estimated repairs this week.
- Fire Chief Henry Horelica announced Fire Prevention Week as October 6-12, 2019. Fire calls have been slow, but have had calls for major wrecks. Will be participating in National Night Out on October 1, 2019 and will receive a donation for running the beer booth at the Rockdale Fair.
- Police Chief Lonnie Gosch reported a quiet August. O. J. Thomas Homecoming and Bar-B-Que Shoot-Out weekends were uneventful. National Night Out planned for October 1, 2019.
- Code Enforcement Officer Stanley Garrison presented a letter received regarding the ISO rating. According to Mr. Garrison, we scored a 10 which should assist residents in insurance rates. Continuing to try to get properties cleaned. Council Member Sims questioned about the business located at 402 West 4<sup>th</sup> Street.. Both Stanley and Lonnie assured the Council that the business was working with the City to get cleaned up; however, the nature of the business makes it difficult.
- Librarian Marie Christopher reported that the Library is running smoothly. Trying to be more involved with the schools. They will also be participating in National Night Out.
- Retail – Tourism Director Melanie Reed reported a dedicated website for Steak, Stein & Wine Festival should be going live this week. Chamber is helping out with National Night Out and Trunk or Treat is planned for October 31, 2019. Council Member Williams asked about details for Façade Grants. Melanie stated that one business was not completing the project and one hasn't submitted paperwork for reimbursement. Applications will open up later this year.
- CEDC Director Ginger Watkins presented sales tax analysis reports as well as her monthly reports.
- City Manager JRhett Parker reported no new information on the TxDOT Aviation Grant Project. Needing more tenants in hangars.
- City Secretary Amy Harris reviewed several legislative bills that affect the City. More information will be distributed as received.
- Utilities Director Jerald Brunson reported an 12<sup>th</sup> Street and Houston Avenue water leak. Council Member Goza asked about sewer issues reported to him at 901 East 6<sup>th</sup> Street. Jerald was not aware of the problem and will check with staff and City Hall to verify.

Mayor Anderle called the regular meeting to order at 6:41 p.m.

Street Supervisor Craig Arnold offered the invocation.

Council Member Williams led the pledge of allegiance.

No one was present for citizen's comments.

Council Member Schiller moved to approve the minutes from the following meetings:

- September 3, 2019 special meeting
- September 9, 2019 special meeting

Council Member Goza seconded the motion and it carried unanimously.

Melanie Reed, representing the Cameron Chamber of Commerce, requested use of the downtown square for the Trunk or Treat event planned for October 31, 2019.

Council Member Deal moved to approve the use of downtown square for the Chamber's Trunk or Treat on October 31, 2019. Council Member Schiller seconded the motion and it carried unanimously.

Melanie Reed, representing the Cameron Chamber of Commerce, requested use of the downtown square for the Chamber's Christmas Parade on December 5, 2019.

Council Member Hardeman moved to approve the use of the downtown square for the Chamber's Christmas Parade on December 5, 2019. Council Member Williams seconded the motion and it carried unanimously.

Ms. Carmela Knight and Wanda Knight requested that finance charges and penalties be removed from property R19242 on West 8<sup>th</sup> Street and Nolan Avenue. Their father Fred Knight and his sister own the property; however, are in advanced age. The sisters are handling the estate. A person has been secured to keep the property mowed.

Council Member Deal moved to remove the penalties and to allow the Knight's to pay \$100/month until the \$1,227.51 of the original liens are paid in full. Council Member Hardeman seconded the motion and it carried unanimously.

All Saints Episcopal Church presented a letter requesting street closure for the Annual Blessing of Animals Day on October 6, 2019.

Council Member Goza moved to approve the request for street closure on October 6, 2019 for the Annual Blessing of Animals Day. Council Member Williams seconded the motion and it carried unanimously.

Council Member Williams moved to approve the following resolution. Council Member Deal seconded the motion and it carried unanimously.

**RESOLUTION NO. 2019-09-16-010**

**A RESOLUTION OF THE CITY OF CAMERON, TEXAS, AUTHORIZING THE SUBMISSION OF A CONTRACT AMENDMENT REQUEST FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG) CONTRACT NUMBER 7217049 BETWEEN THE CITY OF CAMERON AND THE TEXAS DEPARTMENT OF AGRICULTURE.**

**WHEREAS**, the City entered into a Texas CDBG contract with the Texas Department of Agriculture to make sewer system improvements in the southern part of the city;

**WHEREAS**, the project was to replace sewer lines and manholes that are aged and deteriorated resulting in frequent maintenances issues and excessive inflow and infiltration;

**WHEREAS**, the original project was under budget allowing the City to replace additional sewer lines and manholes to reduce the excessive inflow and infiltration;

**WHEREAS**, the City has held a hearing open to members of the public to discuss the proposed changes and considered all comments received in making this decision; and

**WHEREAS**, the City desires to amend its contract to reflect these changes for the general improvement of sewer service in the area.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The City Council authorizes a contract amendment request to be submitted to the Texas Department of Agriculture for the modifications to its Texas CDBG Contract 7217049 Performance Statement described in Attachment A, attached hereto and incorporated herein.
2. The City Council directs and authorizes the Mayor and/or City Manager to execute all necessary documents as may be required to initiate and process this contract amendment request.

Council Member Schiller moved to approve the following ordinance on its second and final reading. Council Member Deal seconded the motion and it carried unanimously.

**ORDINANCE NO. 2019-09-16-011**

**AN ORDINANCE DECLARING THE OFFICIAL NEWSPAPER OF THE CITY OF CAMERON, TEXAS.**

Council Member Williams moved to approve the following ordinance on its second and final reading. Council Member Deal seconded the motion and it carried unanimously.

**ORDINANCE NO. 2019-09-16-012  
CITY OF CAMERON, TEXAS  
FISCAL YEAR 2019-2020  
ANNUAL BUDGET**

MAYOR  
Connie Anderle

MAYOR PRO-TEM  
Robert Schiller

COUNCILMEMBERS

Melissa Williams  
Maurice Goza

Kyle Deal  
Lekethia Sims  
Virgie Hardeman

CITY MANAGER  
J Rhett Parker

CITY SECRETARY/FINANCE OFFICER  
Amy Harris

This budget will raise more revenue from property taxes than last year's budget by an amount of \$170,443.00, which is a 9% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$9,261.25. The enterprise budget will be adopted with a deficit; however, reserve funds are sufficient to cover this deficit.

City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:

FOR: Council Member Williams, Council Member Goza, Council Member Schiller, Council Member Deal, Council Member Sims and Council Member Hardeman

AGAINST:

PRESENT and not voting:

ABSENT:

Tax Rate	Proposed FY 2019-20	Adopted FY 2019-20
Property Tax Rate	0.7572	0.7572
Effective Rate	0.6860	0.6860
M&O Tax Rate	0.506900	0.506900
Rollback Tax Rate	0.7573	0.7573
Debt Rate	0.2503	0.2503

The total amount of municipal debt obligation secured by property taxes for the City of Cameron is \$3,568,705.91

Council Member Schiller moved to approve the following ordinance on its second and final reading. Council Member Sims seconded the motion and it carried unanimously.

**ORDINANCE NO. 2019-09-16-013**

**AN ORDINANCE OF THE CITY OF CAMERON, TEXAS LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND TERMINATING SEPTEMBER 30, 2020 PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.**

Council Member Schiller moved to approve the expenditures of September 1, 2019 to September 13, 2019. Council Member Sims seconded the motion and it carried with Council Member Deal abstaining.

The following expenditures exceeded \$25,000:

- Waste Connections \$ 33,659.80
- KPA \$330,715.00
- City of Cameron-Reimbursement \$ 54,189.74

Council Member Deal moved to approve the August 2019 Financial Report with correction. Council Member Goza seconded the motion and it carried unanimously.

**AUGUST 2019 REVIEW**

92.00%

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General Revenues	3,817,691.63	88.95
<b>EXPENSES</b>		
Street Dept.	730,969.15	70.28
Code Enf	92,949.56	77.48
Fire Dept.	\$113,380.72	77.94
Police Dept.	\$1,019,713.72	83.69
Court	\$59,451.67	94.42
Library	\$63,372.52	87.6
Ambulance	\$109,785.11	98.37
Other Operating Exp	\$541,637.93	86.29
Cemetery & Parks	\$150,066.48	93.03
Administration	\$269,644.91	92.44
Debt Service	\$437,268.29	99.32
<b>Total Expenses</b>	<b>\$3,588,240.06</b>	<b>83.61</b>
<b>GF Fund Profit</b>	<b>\$229,451.57</b>	
<b>Water &amp; Sewer Revenues</b>		
	\$2,817,743.48	87.59
<b>EXPENSES</b>		
Water Maintenance	\$586,284.71	87.52
Water Treatment	\$429,066.62	115.3
Sewer Treatment	\$279,333.93	86.92
W & S Administration	\$852,804.92	95.54
Bond Retirement	\$960,832.30	100
<b>Total Expenses</b>	<b>\$3,108,322.48</b>	<b>96.63</b>
<b>Water &amp; Sewer Loss</b>	<b>-\$290,579.00</b>	
<b>Airport Revenues</b>	<b>\$66,938.65</b>	<b>38.47</b>
<b>Airport Expenses</b>	<b>\$62,429.11</b>	<b>37.01</b>
<b>Airport Profit</b>	<b>\$4,509.54</b>	

2018 CDBG #7217049

CDBG Revenues	\$182,367.35
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HOT Revenues	\$148,107.38
HOT Expenses	\$30,000.00
<b>HOT Profit</b>	<b>\$118,107.38</b>

Lib Revenues	\$38,426.24
LIB Expenses	\$9,423.68
<b>Lib Profit</b>	<b>\$29,002.56</b>

Fire Revenues	\$65,416.07
Fire Expenses	\$34,779.80
<b>Fire Profit</b>	<b>\$30,636.27</b>

CDBG  
#7216081

CDBG Revenues	\$124,998.05
CDBG Expenses	\$79,727.72
<b>Project Balance</b>	<b>\$45,270.33</b>

TWDB-DWSRF-LF1000534

DWSRF Revenues	\$715,307.96
DWSRF Expenses	\$684,803.54
<b>Project Balance</b>	<b>\$30,504.42</b>

TWDB-DWSRF-L1000517

DWSRF Revenues	\$854,118.35
DWSRF Expenses	\$851,792.15
<b>Project Balance</b>	<b>\$2,326.20</b>

TWDB-CWSRF-L1000516

CWSRF Revenues	\$2,160.51
CWSRF Expenses	\$0.00
<b>Project Balance</b>	<b>\$2,160.51</b>

CDBG Expenses	\$129,725.85
<u>Project Balance</u>	<u>\$52,641.50</u>
PD Revenues	\$16,688.41
PD Expenses	\$2,188.11
<u>PD Profit</u>	<u>\$14,500.30</u>

TWDB-CWSRF-LF1000523	
CWSRF	
Revenues	\$384,904.74
CWSRF	
Expenses	\$0.00
<u>Project Balance</u>	<u>\$384,904.74</u>

There being no further business for the Council to consider, Council Member Schiller moved to adjourn the meeting at 7:05 p.m. Council Member Deal seconded the motion and it carried unanimously.