

CITY OF CAMERON, MILAM COUNTY, TEXAS
RESOLUTION 2014-04-07-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMERON, TEXAS, AUTHORIZING ADOPTION OF THE CITY'S SECTION 3 POLICY RELATED TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE

WHEREAS, The City of CAMERON received a Community Development Block Grant (CDBG) contract #713060 for the construction of improvements to the water system

WHEREAS, The CDBG program requires that special consideration be given to Section 3 persons and Section 3 business concerns, and

WHEREAS, The definitions of Section 3 residents includes:

- a) Residents of Public and Indian Housing; or
- b) Low or very low income persons that reside in the city or county in which the TxCDBG funds are expended, or who identify themselves as Section 3 Residents.

WHEREAS, The definitions of Section 3 business concerns includes:

- a) Businesses that are 51 percent or more owned by Section 3 residents;
- b) Businesses whose permanent, full-time employees include persons, at least 30 percent of whom are currently Section 3 residents, or within three years of the date of first employment with the firm were Section 3 residents;
- c) Businesses that provide evidence of a commitment to subcontract in excess of 25 percent of the dollar amount of all subcontracts to be awarded to businesses that meet the qualifications described above; or
- d) Businesses located within the Grant Recipient's jurisdiction that identify themselves as Section 3 Business Concerns because they provide economic opportunities for low and very low income persons.


WHEREAS, The City of Cameron desires to adopt a policy that provides to the maximum extent possible access to job training, employment and contracting opportunities to Section 3 residents and Section 3 business concerns, and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF CAMERON, TEXAS:

That the City of Cameron Section 3 Policy as shown on Attachment A is approved.

PASSED AND APPROVED this the 7th day of April, 2014.

ATTEST



Connie Anderle, Mayor



Amy Harris, City Secretary

Attachment A

A1002

City of Cameron Section 3 Policy

In accordance with 12 U.S.C. 1701u the City of Cameron agrees to implement the following steps, which, to *the greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Equal Rights Officer.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by TxCDBG grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other referral sources. Include Section 3 clauses in all solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in TxCDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports required by HUD or TDA to the Grant Recipient.
- G. Submit reports as required by HUD or TDA regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of calendar year end which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Cameron we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.



Signature

Connie Anderle

Mayor

Title

4-7-14

Date